



OPEN MEETING

REGULAR MEETING OF THE UNITED LAGUNA WOODS MUTUAL GOVERNING DOCUMENTS REVIEW COMMITTEE

Thursday, January 18, 2024 – 1:30 p.m.
BOARD ROOM/VIRTUAL MEETING
Laguna Woods Village Community Center
24351 El Toro Road, Laguna Woods, CA 92637

MEMBERS PRESENT: Maggie Blackwell – Chair, Vidya Kale and Nancy Carlson

MEMBER ABSENT: None.

ADVISORS PRESENT: Dick Rader and Juanita Skillman

ADVISORS ABSENT: Mary Stone

STAFF PRESENT: Francis Gomez, Pamela Bashline and Ruby Rojas

CALL TO ORDER

Maggie Blackwell, Chair, called the meeting to order at 1:34 p.m.

APPROVAL OF THE AGENDA

Director Kale made a motion to approve the agenda. Director Carlson seconded the motion.

By unanimous consent, the motion passed.

APPROVAL OF REPORTS

Director Carlson made a motion to approve the report for December 21, 2023. Director Kale seconded the motion.

By unanimous consent, the motion passed.

CHAIR'S REMARKS

Wanted to relay the importance of reviewing the Governing Documents for the United Mutual.

MEMBER COMMENTS

None.

ITEMS FOR DISCUSSION

Financial Requirements

Ms. Pamela Bashline, Community Services Manager, presented the Financial Requirements for the Committee to consider and review. The Committee discussed and elected to make minor Scribner changes to the document.

Director Carlson made a motion to update the document with minor Scribner edits. Director Kale seconded the motion.

By unanimous consent, the motion passed.

Ms. Bashline left the meeting at 2:13 p.m.

Bylaws and Operating Rules

The Committee reviewed and discussed the Operating Rules Guidebook that is on the website.

Director Carlson made a motion to edit and include the Committee's changes to the Operating Rules Guidebook. Director Kale seconded the motion.

By unanimous consent, the motion passed.

The Committee directed staff to review and update the Operating Rules Guidebook and present at the next meeting.

Concluding Business

Committee Member Comments

Advisor Dick Rader provided suggestions for easier access of the website and Governing Documents.

Future Agenda Items

- a. Schedule of Monetary Penalties
- b. Committee Charter

Date of Next Meeting

The next meeting is scheduled for Thursday, February 15, 2024 at 1:30 p.m. in the Board Room.

Adjournment

With no further business, Chair Blackwell adjourned the meeting at 2:44 p.m.

MBlackwell

MBlackwell (Feb 7, 2024 17:26 PST)

Maggie Blackwell, Chair